

COBA LEADERSHIP TEAM MINUTES

Wednesday, December 5, Tuesday December 11, and Thursday December 13, 2018

Present: Gloria Buchanan, Mark Frank, Kurt Jesswein, Gerald Kohers, Philip Morris, Mitchell Muehsam, and Joey Robertson.

1. Approval of Minutes. The minutes were modified and approved.
2. Curriculum Review. The process for reviewing the business core during the spring 2019 semester was discussed. Each discipline, as a group, will be charged with reviewing the entire business core, focusing on specific topics as outlined below:
 - Which topics, if any, are missing or not adequately covered in the business core?
 - Which topics currently covered in the business core, if any, are not necessary and could be eliminated?
 - Which topics currently covered in the business core, if any, could be shifted to other courses within the core and shifted to other discipline/major-specific courses?
 - Which topics, if any, currently not covered in the business core should be added to the core, and in which course(s)?
 - Should any courses be eliminated from the business core?
 - Should any courses be added to the business core?

A college committee will be created to compile the results of the reviews of the business core curriculum and solicit additional input from faculty (and other stakeholders?) as necessary. This committee will present their results/make recommendations to the Leadership Team.

3. IC Committee Recommendation. The Leadership Team had a discussion on the IC Committee recommendation for intellectual contributions. The charge of the committee was to define Intellectual Contributions and promote higher quality contributions.
4. CAD update.
 - a. Policies. There will be one more draft of the new FES policy. It will be sent to the Faculty Senate for their review.
 - b. Miscellaneous.
 - i. There will be a President's Cabinet/CAD meeting in January. One of the main topics will be about efficiencies. There was a study conducted by an outside agency that projected that there will be a sharp decline in enrollment by 2025. Texas is projected to have a decline of 20 to 25%. The Provost has requested a list of staff and their duties from each college.
 - ii. A university committee has been created to manage the schedules for auditoriums. In order to schedule a course in auditorium, there is an expectation that the course capacity be set at 75 percent of the room capacity. The Provost will allow scheduling in the Haney Auditorium so long as the capacity is set at a minimum of 80 students for the course. The college will need to inform Dean Runyan, chair of the committee, of any classes requested to be scheduled in the Haney Auditorium for fall 2019.

5. Miscellaneous.

- a. Fall 2019 schedule. The Dean asked each of the departments to provide him a summary of their fall 2019 schedule by the middle of next week.
- b. The Council of Chairs will be meeting in January.
- c. COBA Graduation is Friday, December 7, 2018.